14612141

BADAN NASIONAL
SERTIFIKASI PROFESI
INDONESIAN PROFESSIONAL
CERTIFICATION AUTHORITY

SERTIFIKAT KOMPETENSI
CERTIFICATE OF COMPETENCE

85490 2424 4 0000595 2025

Dengan ini menyatakan bahwa,
This is to Certify that,

Ibdaul Latifah

No. Reg SPS 2562 00595 2025

Telah Kompeten Pada Bidang :
Is Competent in the area of :

Metodologi Pelatihan
Training Methodology

Dengan Kualifikasi / Kompetensi :
With Qualification / Competency :

Instruktur
Trainer

Kualifikasi Kerja Nasional Indonesia 4
Indonesian National Work Qualification Level 4

Sertifikat Berlaku Untuk 3 (Tiga) Tahun
This Certificate is Valid for 3 (Three) Years

Tangerang, 11 November 2025

Atas Nama Badan Nasional Sertifikasi Profesi
On Behalf of Indonesian Professional Certification Authority
Lembaga Sertifikasi Profesi Trainer Profesional Indonesia (LSP – TPI)
Professional Trainer Certification Institute Indonesia

E. Andi Ali Said
Direktur / *Director*

Daftar Unit Kompetensi

List of Units of Competency

No	Kode Unit *Units Code*	Judul Unit Kompetensi *Unit of Competency Title*
1	N.78SPS02.012.2	Menyusun Program Pelatihan Kerja *Develop a Job Training Program*
2	N.78SPS02.019.2	Merencanakan Penyajian Materi Pelatihan Kerja *Planning the Presentation of Job Training Materials*
3	N.78SPS02.022.1	Merencanakan Evaluasi Hasil Pembelajaran *Planning Learning Outcome Evaluation*
4	N.78SPS02.028.2	Melaksanakan Pelatihan Tatap Muka (Face To Face) *Conducting Face To Face Training*
5	N.78SPS02.035.1	Menerapkan K3 di Lembaga Pelatihan Kerja *Implementing Safety and Health in Vocational Training Institutions*
6	N.78SPS02.038.1	Mengelola Pemenuhan Persyaratan Bahasa,Literasi, dan Berhitung dalam Proses Pembelajaran *Managing the fulfillment of language, literacy and numeracy requirements in the learning process*
7	N.78SPS02.075.1	Menilai Kemajuan Kompetensi Peserta PelatihanSecara Individu *Assess Competency Progress of Individual Trainees*
8	N.78SPS02.010.2	Menentukan Kebutuhan Pelatihan Individu *Determining Individual Training Needs*
9	N.78SPS02.015.1	Merancang Strategi Pembelajaran *Designing a Learning Strategy*
10	N.78SPS02.039.2	Mengelola Bahan Pelatihan Kerja *Managing Occupational Training Materials*
11	N.78SPS02.041.2	Mengelola Peralatan Pelatihan Kerja *Managing Job Training Equipment*
12	N.78SPS02.063.1	Menyiapkan Pelaksanaan Pelatihan atau Asesmen Berbasis Kompetensi *Setting up Competency-Based Training or Assessment Implementation*
13	N.78SPS02.064.1	Melaksanakan Pelatihan Berbasis Kompetensi (PBK) *Implementing Competency-Based Training (CBT)*
14	N.78SPS02.068.1	Melakukan Asesmen Berbasis Kompetensi *Conducting Competency-Based Assessments*

Tangerang, 11 November 2025
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Professional Trainer Certification Institute Indonesia



Ibdaul Latifah
Tanda Tangan Pemilik
Signature of Holder

Budi Priyono
Manajer Sertifikasi
Certification Manager

BNSP