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No. Seri : 009597



REPUBLIK INDONESIA
REPUBLIC OF INDONESIA

LEMBAGA KEBIJAKAN PENGADAAN BARANG/JASA PEMERINTAH
NATIONAL PUBLIC PROCUREMENT AGENCY

SERTIFIKAT CERTIFICATE

of

AHLI PENGADAAN BARANG/JASA PEMERINTAH GOVERNMENT PROCUREMENT EXPERT

menyatakan / certifying
bahwa / that



Muh. Amin, S.Ag.
197502132000121001

Lulus / has passed

masa berlaku sampai dengan/valid until 25 Agustus 2019

Jakarta, 25 Agustus 2015
Plt. Deputy Bidang Pengembangan dan Pembinaan Sumber Daya Manusia
Deputy Chairman for Human Resources Development



Dr. Robin Asad Suryo, MA
NIP. 196508091990031001

UNIT KOMPETENSI AHLI PENGADAAN BARANG/JASA PEMERINTAH
COMPETENCY UNIT OF GOVERNMENT PROCUREMENT EXPERT

NO	KODE SK3-PBJP CODE SK3-PBJP	NAMA UNIT KOMPETENSI NAME OF UNIT COMPETENCY
KOMPETENSI UMUM/ GENERAL COMPETENCY		
1	O.84.1131.PBJ.UM.01.01	Melakukan Pengelolaan Informasi Pengadaan Barang/Jasa <i>Preparing Managing of Information Procurement of Goods & Services</i>
2	O.84.1131.PBJ.UM.02.01	Melakukan Komunikasi dan Koordinasi Pengadaan Barang/Jasa <i>Preparing Communication and Coordination for Procurement of Goods & Services</i>
3	O.84.1131.PBJ.UM.03.01	Melakukan Pengelolaan/Penataan Dokumen Pengadaan Barang/Jasa <i>Managing/Preparing Public Procurement of Goods & Services Procurement Document</i>
4	O.84.1131.PBJ.UM.04.01	Melakukan Evaluasi Kinerja Pengadaan Barang/Jasa <i>Preparing Performance Evaluation Procurement of Goods & Services</i>
KOMPETENSI PERENCANAAN/ PLANNING COMPETENCY		
5	O.84.1131.PBJ.PR.04.01	Menyusun Rencana Pemaketan Pekerjaan Pengadaan Barang/Jasa <i>Preparing Goods/Services Procurement Packages Plan</i>
6	O.84.1131.PBJ.PR.09.01	Menyusun Rencana Pelaksanaan Pengadaan Barang/Jasa Secara Swakelola <i>Preparing Planning Implementation of Public Procurement of Goods & Services through Self-management</i>
KOMPETENSI PEMILIHAN PENYEDIA/ SUPPLIER SELECTION COMPETENCY		
7	O.84.1131.PBJ.PP.01.01	Menyusun Rencana Pemilihan Penyedia Barang/Jasa <i>Preparing Planning of Goods/Services Supplier</i>
8	O.84.1131.PBJ.PP.02.01	Memeriksa Dokumen Spesifikasi Barang/Jasa <i>Review Document of Goods/Services Specification</i>
9	O.84.1131.PBJ.PP.03.01	Membuat Rancangan Kontrak Pengadaan Barang/Jasa <i>Preparing Draft Contract for Procurement of Goods/Services</i>
10	O.84.1131.PBJ.PP.04.01	Menyusun Harga Perkiraan Sendiri (HPS) Barang/Jasa <i>Preparing Owner's Estimate (OE) of Goods/Services Supplier Selection</i>
11	O.84.1131.PBJ.PP.05.01	Menyusun Dokumen Pengadaan Barang/Jasa <i>Preparing Document Procurement Goods/Services</i>
12	O.84.1131.PBJ.PP.06.01	Melakukan Evaluasi Dokumen Prakuilifikasi Penyedia Barang/Jasa <i>Assesment of Prakuilification Document of Goods/Services Supplier</i>
13	O.84.1131.PBJ.PP.07.01	Membuat pengumuman Pelaksanaan Pengadaan Barang/Jasa <i>Preparing Announcing Implementation of Goods/Services Procurement</i>
14	O.84.1131.PBJ.PP.08.01	Melakukan Penjelasan Dokumen Pengadaan Barang/Jasa <i>Providing Explanation of Selection Document for Procurement of Goods/Services</i>
15	O.84.1131.PBJ.PP.09.01	Melakukan Pembukaan Dokumen Penawaran Penyedia Barang/Jasa <i>Opening Bidding Document of Goods/Services</i>
16	O.84.1131.PBJ.PP.10.01	Mengevaluasi Dokumen Penawaran Penyedia Barang/Jasa <i>Assesment of Bidding Document of Goods/Services Supplier</i>
17	O.84.1131.PBJ.PP.11.01	Menetapkan dan Mengumumkan Pemenang Pemilihan Penyedia Barang/Jasa <i>Stipulating and Announcing the Selected Winner of Procurement of Goods/Services</i>
KOMPETENSI MANAJEMEN KONTRAK/ CONTRACT MANAGEMENT COMPETENCY		
18	O.84.1131.PBJ.MK.02.01	Melakukan Persiapan Pelaksanaan Kontrak Pengadaan Barang/Jasa <i>Carrying out Preparation of Contract Execution</i>
19	O.84.1131.PBJ.MK.13.01	Menerima Hasil Pengadaan Barang/Jasa <i>Receiving Result of Procurement of Goods/Services</i>
20	O.84.1131.PBJ.MK.15.01	Melaksanakan Perencanaan dan Pelaksanaan Pengadaan Barang/Jasa secara Swakelola <i>Planning and Implementing Procurement of Goods/Services Through Self-management</i>
21	O.84.1131.PBJ.MK.17.01	Membuat Laporan Pelaksanaan Pengadaan Barang/Jasa <i>Preparing Implementing Final Report on Procurement of Goods/Services</i>